



Posted: Friday, April 05, 2019

NOTICE AND CALL OF A REGULAR MEETING OF THE TRINIDAD CITY COUNCIL

The Trinidad City Council will hold a regular meeting on
WEDNESDAY, APRIL 10, 2019, at 6:00 PM
In the Trinidad Town Hall, 409 Trinity Street, Trinidad, CA

No Closed Session

- I. **CALL TO ORDER**
- II. **ADJOURN TO CLOSED SESSION - No Closed Session**
- III. **RECONVENE TO OPEN SESSION**
- IV. **PLEDGE OF ALLEGIANCE**
- V. **APPROVAL OF AGENDA**
- VI. **APPROVAL OF MINUTES – 01-09-19 cc revised, 03-13-19 cc**
- VII. **COUNCIL REPORTS/COMMITTEE ASSIGNMENTS**
- VIII. **STAFF REPORTS**
- IX. **ITEMS FROM THE FLOOR**

At this time, members of the public may comment on items NOT appearing on the agenda. Individual comments will be limited to 3 minutes or less. Comments should be directed to the Council as a whole and not to individual Council Members or staff. Council and staff responses will be minimal for non-agenda items.

- X. **CONSENT AGENDA**

All matters on the Consent Agenda are considered routine by the City Council and are enacted in one motion. There is no separate discussion of any of these items. If discussion is requested by any Council member, that item is removed from the Consent Calendar and considered separately. A single opportunity for public comment on the Consent Agenda is available to the public.

- 1. Financial Statements February 2019
 - 2. Law Enforcement Report March 2019

- IX. **DISCUSSION/ACTION AGENDA ITEMS**

- 1. Discussion/Decision Regarding Status of Councilmember Jim Baker.
 - 2. Discussion/Decision Regarding Resolution 2019-07: Establishing the Short-Term Rental (STR) Advisory Committee.
 - 3. Discussion/Decision Regarding Application Proposal for HCAOG Funds to Enhance Crosswalk Safety in the School Zone on Trinity Street.
 - 4. Adopt Resolution 2019-06: Adopting a List of Projects for Fiscal Year 2019/2020 Funded by SB 1, The Road and Repair Accountability Act of 2017
 - 5. Adopt Resolution 2019-08: In Support of the Local Dungeness Crab Fishing Industry

- X. **FUTURE AGENDA ITEMS**
- XI. **ADJOURNMENT**

APPROVAL OF MINUTES FOR:

JANUARY 09, 2019 CC (revised)
MARCH 13, 2019 CC

Supporting Documentation follows with: 10 PAGES

MINUTES OF THE REGULAR MEETING OF THE TRINIDAD CITY COUNCIL
WEDNESDAY, JANUARY 09, 2019

I. CALL TO ORDER

Mayor Ladwig called the meeting to order at 6:00pm. Council members in attendance: West, Miller, Ladwig, Baker, Davies. City Staff in attendance: City Manager Dan Berman, City Clerk Gabriel Adams.

II. ADJOURN TO CLOSED SESSION

1. City Manager Hiring Process and Contract Review Pursuant to Government Code Section 54957

III. RECONVENE TO OPEN SESSION – CLOSED SESSION REPORT

Nothing to report.

IV. PLEDGE OF ALLEGIANCE

V. APPROVAL OF THE AGENDA

Motion (Miller/West) to approve the agenda as submitted. Passed unanimously.

VI. APPROVAL OF MINUTES – 12-12-18 cc

Motion (West/Baker) to approve the minutes as written. Passed unanimously.

VII. COUNCILMEMBER REPORTS/COMMITTEE ASSIGNMENTS

West: HCAOG – Fourth Street project concept for pedestrian improvements was discussed. Project funding has been accepted for the 101 project. The City's housing element is outdated. Trinidad is currently working on this. HCAOG said farewell to Ryan Sundberg and thanked him for his contributions.

Miller: RCEA is setting up a committee to for financial oversight of the CCA Energy Program. Currently the renewable energy component is generated from local biomass. The community would like to see a more "green" energy source.

VIII. STAFF REPORTS

City Manager Berman highlighted staff accomplishments and various project status. City Manager hiring process, STR Permit renewals, and the cultural review process for the Van Wycke Trail project are all underway.

IX. ITEMS FROM THE FLOOR

(Three (3) minute limit per Speaker unless Council approves request for extended time.)

Leslie Farrar – Trinidad

Why were traffic counters under the freeway this week? Trinidad Rancheria representative Shirley Laos explained that they were hired by the Rancheria as a component of their Hotel project study.

X. CONSENT AGENDA

1. Staff Activity Report December 2018
2. Financial Statements October 2018
3. Law Enforcement Reports December 2018
4. Participate in a Multi-Jurisdictional Climate Action Plan with the Redwood Coast Energy Authority.
5. Resolution 2019-02: Authorizing Signature Authorities for the Caltrans Downtown Pedestrian and Connectivity Improvements Project.

Motion (Miller/West) to approve the consent agenda as submitted. Passed unanimously.

XI. DISCUSSION/ACTION AGENDA ITEMS

1. Discussion/Presentation from the Trinidad Trails Committee regarding Trail Priorities and Maintenance
Trinidad Trails Committee representatives Zack Brown, Scarlet Ibis, and Shirley Laos gave the first presentation by the Trails Committee since it formed in 2017. The presentation included a summary that included; Powers & Duties, Trails Map, Background Documents used, Committee recommendations, 2019 Prioritization Plan.

The immediate priorities identified included;

1. Axel Lindgren Memorial Trail (repair steps and remove invasive species)
2. Trinidad Head Trail (repair bottom steps, clear overgrown vegetation, improve signage).
3. A uniform signage system is needed for trails throughout town.

Council comments included:

Davies: Did the committee discuss options for soliciting volunteer service for certain tasks? **Laos** noted that there are volunteer resources available, but that conversation didn't rise to the top of the priority list. **Ibis** added that the committee reached out to HSU and there may be student resources available to assist in creating a maintenance plan and coordinate volunteers.

Ladwig: Noted there may be liability issues with volunteers that should be addressed.

Miller: A number of people use the road instead of the steps at the trail head. Are there any issues with this?

Public comment included:

Jim Cuthbertson – Trinidad

Wagner Street has two illegal signs. I'm very concerned about that and maintenance of the trail entrance.

Shirley Laos – Trinidad

How frequently would you like the Trails Committee to report to the Council? It seems like annually – during budget preparations – would be appropriate.

Jan West – Trinidad

Thanked the committee for identifying the need for managing invasive species. This is a very important issue.

Alan Grau – Trinidad

There are many exposed tree roots on the Trinidad Head Trail, likely caused by erosion.

Council comments included:

Ladwig: Is there a budget line item for trails? Berman responded, stating that there are priorities that need major work – beyond the scope of our general trails maintenance budget. However, cultural challenges make repairs (both routine and significant) very difficult.

*Motion (Miller/Baker) to accept the presentation and ensure the new City Manager is informed of the Committee and its priorities as recommended. **Passed unanimously.***

2. Discussion/Decision regarding Resolution 2019-01; Rezone and General Plan Map Amendment for APN: 042-042-17.

City Manager Berman explained that this project is located at 651 Parker Street. The property is currently developed with a 4-plex apartment building. The owner has requested a zone change from UR to Planned Development. The Planning Commission recommended approval of the rezone/general plan amendment at the public hearing on August 29, 2018.

Mayor Ladwig explained conflicts of interest as they pertain to the Council in regard to this project, and challenges that small town's face with both the distance and financial interest requirements. **Berman** added that there's also a bias component to the law that implies that Councilmembers should not come to a meeting with their minds made up. The public hearing process is intended to allow people to share information and comments with their elected officials about the subject at hand, and expressing support or opposition of a project beforehand could compromise the outcome of the decision, should it be challenged. The safest way to proceed is for each Councilmember to disclose their non-bias or perceived conflict – should they exist.

Ladwig recused himself due to the immediate proximity his home has to the subject property.

West expressed that he was comfortable participating as he did not believe the rezone would have any financial impact to him. Met with Reinman and allowed him to explain why he submitted the rezone application.

Davies claimed no financial interest to disclose, but did admit to sending a letter to the Planning Commission opposing the rezone back in August – prior to the election. He also added that he felt capable of making an unbiased decision that was in the best interest of the City.

Miller claimed no financial conflict to disclose, but noted ex-parte communication he had with the property owner prior to the hearing. **Reinman** discussed his concerns. **Miller** listened and did not reveal how he intended to vote.

Baker claimed no financial conflict to disclose, but also noted ex-parte communication he had with the property owner prior to the hearing. **Also met with Reinman who presented his reason for the rezone application.** **Baker** expressed he was open to hearing both sides but did not reveal how he intended to vote.

Both **Baker** and **Miller** shared the nature of their conversations with the property owner.

City Manager Berman explained the justification behind the rezone, why the owner chose to pursue it despite the Planning Commission's General Plan update already underway, and why the City agrees that the rezone is appropriate for that location.

Davies: If the current zoning UR only allows 1 dwelling per 8000 sqft of land, how could the City consider allowing more than 1 unit if it burned down? **Berman** explained that there could be a strong case made that the current property's septic system is functioning well serving 4-units, and therefore very likely serve 2 if necessary. That minimum lot size was determined based on septic function as justification.

Public comment included:

Jim Cuthbertson – Trinidad

What's the rush? Why can't he wait until the Planning Commission finishes the General Plan update?

Patti Fleschner – Trinidad

The current draft of the General Plan already recommends changing the zoning to PD. It's a very practical decision and the City Planner gave a great explanation for it.

Karen Gorick – Trinidad Eatery

What impact would there be to other properties if the rezone is allowed?

Kathleen Lake – Trinidad

Very concerned about the ex-parte communications that occurred prior to the meeting. This is illegal. I searched it on Google and it says so on the League of California Cities website.

Leslie Farrar – Trinidad

If you allow public comment for one, you should allow it for all. You should also take the online conflict of interest training. There's a housing shortage, and converting homes to STR's is a problem. What is the public benefit of spot-zoning this parcel?

Dorothy Cox – Trinidad

The General Plan update process has not been shared properly with the Council. It has not been transparent. Why not make this wait for the process to conclude?

Shirley Laos – Trinidad Rancheria

The Rancheria has no objections to this project. We did formally respond to the City Planner's notification.

Alan Grau – Trinidad

If the applicant approached only 1 Councilmember, that would have been ok. We need more housing for long-term residents, not STR's. Deny this request and wait for the General Plan update.

Council comments included:

Miller: This is a request for a zone change – not an additional STR license. This is the first step in the process. It is appropriate for this property to be zoned PD. It is surrounded by commercial and public uses. We are not approving a specific use. When that time comes, the Planning Commission will have a chance to weigh in.

Davies: My biggest concern is that the Planning Commission has gone through it and supported the City Planner's recommendation. Case-by-case zoning is not effective. This may give precedent to other multi-family

properties. The PC approved this request at a time when there were 2 of the 3 commissioners were "outsiders". Zone changes should be made only by in-city majorities. There is no benefit to the City, and we should wait for the General Plan process to conclude.

Baker: I hear Davies saying the PC has been dysfunctional for a while. It would be ideal if all 5 Commissioners were City residents, but that's not the case... and there a reason why. I won't accept accusations that the Planner is driving this. Each Commissioner has their own voice and decision making authority. If the current building burns down while zoned UR, then we may end up with only 1-unit rebuilt and that home could be issued an STR license. How does that help the situation? It is currently surrounded by Commercial and PD uses, so the argument that this is spot zoning is wrong. The Council has already voted against allowing more than one STR per property, so that won't be an issue. Residents have the right to apply and make these requests. Each one is handled on an individual basis, and I believe this application stands on it's own.

Miller: The General Plan has been going on for a long time and is possibly still has a while to go. If there was a single family residence there right now, I wouldn't vote to change the zoning. By supporting this request we'll be preserving an opportunity to gain more housing. I support it.

*Motion (Miller/Baker) to adopt Resolution 2019-01 and Ordinance 2019-01; Approving the General Plan Land Use Map Amendment, holding the first reading of Ordinance 2019-01 to amending the Zoning Map. **Passed 4-1 (No-Davies).***

3. Discussion/Decision regarding Interim City Manager Service Agreement.

City Manager Dan Berman's employment contract ends January 12th. The hiring process for a new City Manager is underway, but it is unlikely anyone will be ready to start work until late February. Mr. Berman would like to continue assisting the City during this time period and is proposing to do so as an independent consultant rather than a City employee. Mr. Berman is starting other work and needs to reduce his hours for the City accordingly.

The attached Independent Consultant Agreement would hire Mr. Berman as an independent consultant to perform Interim City Manager services for the City during the ongoing transition. Mr. Berman would work an average of 15 hours per week for nine weeks, through the week of the regular March Council meeting. The hourly rate of \$65 is very close to the current 'loaded' payroll cost to the City of approximately \$63/hr for the City Manager (including all payroll and retirement costs).

Mr. Berman would meet weekly with the Mayor to review work performed and prioritize tasks and projects. The Agreement can be modified either to extend or to shorten it as desired by the City based on the start date of the new City Manager and Mr. Berman's performance under the agreement.

Financial Implications: The total cost of the agreement through the anticipated nine weeks would be \$8,775 (135 hrs at \$65/hr). For comparison, continuing Mr. Berman's current employment contract through this time period would have a total payroll cost of approximately \$17,000. The hourly cost to the City is very similar, but the City will save approximately \$8,200 due to the reduced hours provided under this contract compared to the current 30 hrs/wk City Manager contract.

Alternatives: The City could designate City Clerk Gabe Adams as the Interim City Manager, and either forgo this Agreement entirely, or significantly reduce the duration of the agreement. This would save additional money on payroll, but would impact staff workload and City productivity

Public comment included:

Sungnome Madrone – Trinidad

Thanked Dan for his service, and noted he was a great asset to the City. Supported the Council continuing their relationship with him under the proposed agreement, as well as reminded them of grant opportunities with the North Coast Regional Partnership.

The Council stated their support for the agreement.

*Motion (West/Miller) to authorize the Mayor to enter into the attached Independent Consultant Agreement for Interim City Manager Services for an amount not to exceed \$8,775, and authorize a budget adjustment to shift that amount from payroll expense line items to the Contracted Services line item. **Passed unanimously.***

4. Discussion/Decision regarding Councilmember Commissionership Assignments
City Manager Berman explained that soon after each election, the Council has an opportunity to assign (or re-assign) the Committee/Commissionership roles they serve as City representatives.

Public comment included:

Shirley Laos – Trinidad Rancheria.

The Tribal Council does appreciate meeting with the Mayor for the Government Consultation meetings. Typically 3 representatives from the City has attended (City Manager, Mayor, and one other Councilmember).

The new list of assignments is as follows:

COMMITTEE	REP	ALT
Humboldt Waste Management Authority HWMA	Miller	West
Humboldt County Association of Governments HCAOG	West	Davies
Tsurai Management Plan Implementation Committee	West, Baker	No Alt.
Redwood Regional Economic Development Corp. RREDC	Ladwig	Baker
HTA Humboldt Transit Authority HTA	Ladwig	West
Redwood Coast Energy Authority RCEA	Miller	West
CCNM Trinidad Gateway Committee	Miller	Ladwig
Humboldt County Convention & Visitors Bureau HCCVB	Rotwein?	Miller
Office of Emergency Services OES	Baker	Ladwig
Hazardous Materials Response Authority HMRA	Baker	West
Indian Gaming Benefit Committee	Miller	West
Humboldt Mayors Committee	Ladwig	West
Tribal Government Liaison – (Trinidad Rancheria/Yurok Tribe)	Baker, Ladwig	West
League of CA Cities	As Needed	
Trinidad Trails Committee	Davies	West

XI. FUTURE AGENDA ITEMS

- Davies: Planning Commission Makeup and By-laws.
- Ladwig: Climate Action Plan Presentation.
- Miller: Pursue water grants with the North Coast Regional Partnership.
- West: Invite Sungnome Madrone to present his water source/supply concepts in more detail.
- Berman: RFP for Water Rate Analysis

ADJOURNMENT: 9:20pm

Submitted by:

Gabriel Adams
Trinidad City Clerk

Approved by:

Steve Ladwig
Mayor

MINUTES OF THE REGULAR MEETING OF THE TRINIDAD CITY COUNCIL
WEDNESDAY, MARCH 13, 2019

I. CALL TO ORDER

Mayor Ladwig called the meeting to order at 6:00pm. Council members in attendance: West, Miller, Ladwig, Davies. Baker was absent. City Staff in attendance: City Manager Dan Berman, City Clerk Gabriel Adams.

II. CLOSED SESSION REPORT

Mayor Ladwig announced the hiring of Eli Naffah as the new City Manager, explained the salary and summarized the contract terms.

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF THE AGENDA

Motion (Miller/West) to move approve the agenda as submitted. Passed 4-0.

V. APPROVAL OF MINUTES – 01-09-19 cc

Motion (Davies/Miller) to approve the 02-13-19 cc minutes as written, and to bring back all corrected minutes for approval. Passed 4-0.

VI. COUNCILMEMBER REPORTS/COMMITTEE ASSIGNMENTS

West: STR Committee Resolution will be on the April meeting agenda.

Miller: CCNM meeting was held and trail signage was discussed. Also reminded the public that the Trinidad Head lighthouse is open on the first Saturday of every month. RCEA meeting discussed how PG&E Bankruptcy is affecting rates and how the CCA program may have to adjust theirs to stabilize the increase.

Davies: Trails Committee update. Requested that a resolution be drafted for the committee like the one being prepared for the STR Committee.

Ladwig: HTA – A new housing plan in Arcata is requesting bus service.

VII. STAFF REPORTS

City Manager Berman highlighted staff accomplishments and various project status as noted in the Staff Activities report, including; The City's comment letter to the Coastal Commission regarding the Trinidad Rancheria's fee to trust status (included in the meeting packet). Concerned to hear the application for Measure Z funds was not submitted in time – but that he was working diligently to resolve the issue.

Davies requested the Council discuss the policy/procedure for tracking public comments received as part of the public meeting process, and would also like to know how much staff time was spent on the STR permit renewal process.

VIII. ITEMS FROM THE FLOOR

(Three (3) minute limit per Speaker unless Council approves request for extended time.)

Jacque Hostler – Trinidad Rancheria

Chairman Sundberg agreed to move forward with soil borings requested at the Trinidad Harbor property as long as there was a cultural monitor onsite. An email was sent to the Mayor and City Manager requesting a meeting to discuss the details of the project. Haven't heard back yet.

Jim Cuthbertson – Trinidad

When we negotiated the Harbor sale in 2000, the Rancheria promised to never put the property into Trust status. Why was the water production study done during one of the heaviest winters? It should be done in the dry season. Outside city residents should not be allowed to serve on City committees.

Shirley Laos – Trinidad Rancheria

Parking on Trinity Street in front of the School is becoming a real issue. People are parking illegally in the handicapped zone on a regular basis. Asked the City to help regulate it.

Dorothy Cox – Trinidad

Thanked the City Manager for addressing the Measure Z application issue.

Richard Johnson – Trinidad Area

The streetlights are not working at the Library and creating very hazardous and dangerous situation.

Patti Fleschner – Trinidad

Streetlights are not working at the Museum, gave a brief update on the CCNM meeting, and reminded/thanked the City for charitable contributions to the local organizations as budgeted every year.

Leslie Farrar – Trinidad

Suggested the City consider incorporating artist visions into public policy.

IX. CONSENT AGENDA

1. Staff Activity Report February 2019
2. Financial Statements January 2019
3. Law Enforcement Report January 2019
4. Adopt Resolution 2019-05: Committing General Funds to Designated Fiscal Reserve Funds.
5. Adopt Resolution 2019-04: Authorizing Submittal of an Application for an Amendment to the Local Coastal Program to the California Coastal Commission for the Rezoning of 651 Parker Street..

There was no public comment.

Written public comment included a letter from the owners of the Trinidad Eatery Restaurant objecting to the rezone of 651 Parker Street.

Motion (West/Miller) to approve the consent agenda as submitted. Passed 4-0.

XI. DISCUSSION/ACTION AGENDA ITEMS

1. Discussion/Decision regarding Approval of City Manager Contract.
Mayor Ladwig expressed gratitude to all the applicants, City Staff for participating in the process, and for outgoing City Manager Berman's service to the City. He introduced new City Manager Eli Naffah and provided a brief summary of his credentials and contract terms. Naffah will be working an average of 30 hours per week for a salary of \$79,000 and a 6% contribution to the 457 Deferred Compensation program.

Eli Naffah introduced himself and thanked the Council for giving him the opportunity to be of service to the City of Trinidad.

Motion (Miller/Davies) to confirm the closed session approval of the City Manager Contract as negotiated with Eli Naffah. Passed 4-0.

2. Discussion/Decision regarding approval of a new Master Agreement for Engineering Services with GHD.
City Manager Berman explained that as authorized by the City Council on October 10, 2018, the City Manager negotiated a contract for City Engineering Services with GHD Inc. for Council review and approval. The City is following the Caltrans consultant selection process to ensure the City is authorized to receive reimbursement for GHD services on Caltrans projects. The City submitted the A&E Consultant Contract Reviewers Checklist for acceptance by the Division of Local Assistance (DLA). Staff recommends Council awarding the contract and authorizing the Mayor to execute the GHD Master Agreement.

The City advertised a Request for Qualifications (RFQ) on August 22 & 29, 2018 in the Mad River Union. GHD and LACO submitted qualification packages at City Hall by the deadline on September 11, 2018. A bottom-up independent cost estimate was developed for the City Engineer Master Agreement based on actual costs in previous years. Costs were estimated for the Van Wycke Trail project and Trinidad Downtown Pedestrian Connectivity Project based on the budgets developed for the respective projects and other similar projects. The

consultant selection committee reviewed and ranked the submitted Statements of Qualifications (SOQs) and checked references, then recommended that the City Manager negotiate a contract for City Engineering Services with GHD, Inc. for Council review and approval.

The City Manager began contract negotiations in a meeting with Steve Allen on Tuesday October 30th, 2018 and subsequently through email and phone correspondence. Rates for GHD's Project Managers and Discipline Leads are being discounted by approximately 30% (up to 33%). Annual increases are capped at 3% per year. The Scope for the City Engineer includes general engineering services for public works, the water department and review of applicant planning, building or other permits. The draft Master Agreement was reviewed and revised by PARSAC and the City Attorney and the draft been returned to GHD for approval of the revisions. Following execution of the GHD Contract, staff will thank the other consulting engineer firm for submitting qualifications for this competition, notify them that the City has awarded to GHD, and return the unopened cost information submitted.

Council comments included:

Davies: Who was the on the selection committee? City Manager Berman explained that there were to applications received, and that he and Becky Price-Hall reviewed both applications.

There was no public comment.

Motion (West/Davies) Award the contract for City Engineering Services to GHD Inc. and authorize the Mayor to execute the contract. **Passed 4-0.**

3. Discussion/Decision regarding approval of a Scope of Services with GHD for the Downtown Pedestrian Improvement Project.

City Manager Berman explained that on December 13, 2017, the City Council adopted Resolution 2017-19 committing \$30,000 in funds to match the \$550,000 in STIP funds for the Project. The Project is intended to remove accessibility barriers and extend new ADA compliant pedestrian routes along portions of Patrick's Point Drive, Scenic Drive, and Trinity Street. The project also includes isolated roadway pavement rehabilitation.

Many of the existing sidewalks and curb ramps within the project area create a barrier to pedestrian mobility and are non-compliant with current accessibility codes and standards. There are also several existing off-street parking areas along Trinity Street that are too short to accommodate standard vehicle lengths which often results in sidewalks being partially or entirely blocked, rendering the route inaccessible for pedestrians. In addition, portions of Trinity Street are showing signs of distress, which if left unaddressed, would continue to deteriorate and ultimately require the entire roadway to be reconstructed.

GHD Engineer Patrick Sullivan made a brief presentation outlining the current plans and schedule for this project. Staff is recommending the Council authorize Scope of Services with GHD, Inc. for the project, not to exceed \$ 163,000.00. The cost for the services will be reimbursed by Caltrans STIP funding.

Public comment included:

Jim Cuthbertson – Trinidad

Unsatisfied with the recent paving of Hector Street.

Leslie Farrar – Trinidad

Will this project address the non-compliant parking at the Eatery Restaurant along Trinity Street?

Beverly Zeman – Trinidad Area

Scenic Drive needs maintenance as it has very hazardous pavement conditions.

Jim Baker – Trinidad

Pavement on Main and Trinity needs attention. Why was that not included in this project proposal? A pavement management priority rank has been created, and areas targeted for maintenance are based on a 2017 survey.

Jacque Hostler - Trinidad Rancheria

The most severe parts of Scenic Drive are outside the City limits, and the Rancheria and County Roads Department are addressing them.

There were no Council comments.

*Motion (Miller/West) to receive presentation, discuss, and authorize City Manager to sign a scope of services with GHD, Inc. for the Downtown Trinidad Pedestrian and Connectivity Improvement Project. **Passed 4-0.***

***Ladwig** recommended West work with City Manager Berman to develop a draft resolution for consideration at the March meeting.*

4. Discussion/Presentation by Trinidad Rancheria Regarding the Hotel Project.

Rancheria consultant David Tyson presented a slideshow that included the following information;

- **Project Overview:** Hyatt Place (3-star plus), 100 room, 5 story building, suites, pool, fitness center, 5th Floor Community area, Architecture/Aesthetic Changes made, building dimensions and viewsheds.
- **Water Consumption:** Environmental Assessment assumed 18,000gpd based on industry standards. Current reassessment based on an experienced hotel operator suggests 3,000-5,000gpd. Removal of onsite laundry facility will further reduce water consumption and disposal.
- **Traffic Impacts:** Referenced the previous freeway interchange analysis, and explained the results of a recent February 2019 study. Consultant concludes little-to-no impact on current traffic network or patterns.
- **Wastewater:** Leachfields have been studied and will require minor improvements to current system.
- **Slope Stability:** Geotech engineer is working through several design techniques that will be utilized.

Public comments included:

Jim Cuthbertson – Trinidad

What happens when we run out of water? Was there a production study done this summer when the flow was low? We should connect to Humboldt Bay Municipal Water System.

Jason Self – Trinidad Area

Thanked the Rancheria for design adjustments. Researched toilet flush average consumption and calculated that at maximum occupancy the hotel will use more water than their current calculated amounts.

Richard Clompus – Trinidad

Appreciate the design adjustments. Concerned for safety of people driving on Scenic Drive.

Carol Mone – Trinidad Area

The recent traffic study was done in January when it rained for days on end and there were very few people here.

Tyson explained that other Caltrans studies were utilized for analyzing traffic for that particular survey.

Jim Vandergriff – Trinidad Area

Better design than the first rendition. Main concern is the environmental consequence of this structure. Focus on solar and ways to eliminate carbon emissions.

Barbara Kadelick – Trinidad Area

Before you move ahead, study the creek flow between August and November, and also consider connecting to Humboldt Bay Municipal Water.

Alan Grau – Trinidad

This design is unacceptable. They replaced one disgusting design with a new one. The viewshed slide was useless, and the water analysis is unbelievable.

Bryce Kenny – Trinidad

New information should be amended and incorporated into the Environmental Assessment. This is not a high-rise community. We would never approve something like this in our jurisdiction. The purpose of the hotel is to increase the Rancheria's competitive marketshare. We shouldn't be asked to compromise our values to help the Rancheria increase it's revenue.

Don Allan – Trinidad Area

"This pig will need more lipstick." Water assumptions are not valid. This is part of a larger development strategy. Consider the lighting impacts and possible landslide issues.

Dave Hankin – Trinidad Area

There is considerable opposition to this project. I encourage everyone to stand next to a 5 story building on the HSU campus to get an idea of the massive scale we're talking about. The BIA gives the Coastal Commission 60 days to make their consistency ruling. We ask the City to support the Coastal Commission's request for an extension, and ask for a revised environmental assessment.

Richard Johnson – Trinidad Area

(Read from a prepared statement submitted to the City Clerk) There are very important issues that need to be addressed, and it's important to recognize this is part of a larger plan that will change living in this area forever. We have talked about water use. You still lack the information needed to determine whether the City can supply this new development. You have a great responsibility to continue working with the Rancheria, the Coastal Commission, the residents of Trinidad, and you're the gatekeepers of the town. Please protect it.

Leslie Farrar – Trinidad

I would like to hear more about the septic system and slope stability. The impacts are being minimized tonight.

Ellen Golla – Trinidad Area

Our water system is small and I have great concerns for fire safety. Echoed Dave Hankin's comments.

Carl Ferguson – Trinidad Area

25 year resident. This will overtake our landscape and destroy our area. It is sad that this is being pushed on us and we don't want to see it happen.

Larry Glass – North Coast Environmental Protection Center

Demand from the BIA Full Disclosure. Use your positions of power to do so.

Kathleen Lake – Trinidad

What will this hotel look like at night?

Council comments included:

Miller: We should incorporate our comments into a letter to the BIA very soon.

Ladwig: Summarized public comments and suggested the City ask the BIA to consider honoring the Coastal Commission's request to delay the hearing and hold it locally, and advocate for an updated environmental assessment so all the information is made available to the public. The Rancheria should also make a formal request for water service and provide accurate consumption estimates. The City is looking into Water Plant production capabilities as well as how much processing the watershed can support.

Davies: If the City is sending a letter to the BIA, we may need to have a second meeting in March with this letter as a sole agenda item. **City Manager Berman** offered to work with the Mayor to draft a letter that expresses all the issues discussed tonight.

City Engineer Patrick Sullivan explained that flow tests began in the fall and we're waiting on the remaining data to be collected by the computer system. If we get that data tomorrow, then it will be feasible to have the results we need within 1 week. The City hasn't asked GHD to analyze the "watershed" capacity. **City Manager Berman** succinctly defined 3 main points of discussion that the City must consider: 1) Water System Ability, 2) Watershed Capacity, and 3) Political Policies.

Presentation item only. No decision was made.

X. FUTURE AGENDA ITEMS – No items were presented.

ADJOURNMENT: 8:50pm

Submitted by:

Gabriel Adams
Trinidad City Clerk

Approved by:

Steve Ladwig
Mayor



CONSENT AGENDA ITEM 1

SUPPORTING DOCUMENTATION FOLLOWS WITH: 9 PAGES

1. Financial Statements February 2019

City of Trinidad
Statement of Revenues and Expenditures - GF Revenue
From 2/1/2019 Through 2/28/2019

	Current Month	Year to Date	Total Budget - Original	% of Budget	
Revenue					
41010	PROPERTY TAX - SECURED	0.00	0.00	92,000.00	100.00)%
41020	PROPERTY TAX - UNSECURED	0.00	0.00	3,400.00	100.00)%
41040	PROPERTY TAX-PRIOR UNSECURED	0.00	0.00	50.00	100.00)%
41050	PROPERTY TAX - CURRENT SUPPL	0.00	0.00	1,300.00	100.00)%
41060	PROPERTY TAX-PRIOR SUPPL	0.00	0.00	200.00	100.00)%
41070	PROPERTY TAX - FINES	0.00	0.00	500.00	100.00)%
41071	MOTOR VEHICLES	0.00	0.00	500.00	100.00)%
41110	PROPERTY TAX EXEMPTION	0.00	0.00	1,300.00	100.00)%
41130	PUBLIC SAFETY 1/2 CENT	0.00	0.00	1,900.00	100.00)%
41140	PROPERTY TAX - DOCUMENTARY RE	0.00	0.00	4,500.00	100.00)%
41190	PROPERTY TAX ADMINISTRATION FE	0.00	0.00	(2,300.00)	100.00)%
41200	LAFCO Charge	0.00	0.00	(1,850.00)	100.00)%
41220	IN LIEU VLF	0.00	0.00	30,000.00	100.00)%
42000	SALES & USE TAX	25,578.41	151,465.54	245,000.00	(38.18)%
43000	TRANSIENT LODGING TAX	5,032.19	80,697.46	138,000.00	(41.52)%
46000	GRANT INCOME	0.00	0.00	120,000.00	100.00)%
46100	Measure Z Grant Income	0.00	0.00	75,000.00	100.00)%
47310	VEHICLE LICENSE COLLECTION	176.39	176.39	0.00	0.00)%
53010	COPY MACHINE FEE	56.95	60.35	50.00	20.70)%
53020	INTEREST INCOME	79.61	21,678.74	15,000.00	44.52)%
53090	OTHER MISCELLANEOUS INCOME	60.48	9,349.81	2,500.00	273.99)%
54020	PLANNER- APPLICATION PROCESSIN	0.00	23,175.17	9,000.00	157.50)%
54050	BLDG.INSR-APPLICATION PROCESSI	0.00	4,143.17	10,000.00	(58.57)%
54100	ANIMAL LICENSE FEES	0.00	110.00	200.00	(45.00)%
54150	BUSINESS LICENSE TAX	600.00	17,295.00	9,500.00	82.05)%
54170	VDU License Fee (Vacation Dwelling Unit)	0.00	0.00	8,000.00	100.00)%
54300	ENCROACHMENT PERMIT FEES	0.00	300.00	400.00	(25.00)%
56400	RENT - VERIZON	2,536.35	21,745.62	49,600.00	(56.16)%
56500	RENT - HARBOR LEASE	0.00	0.00	5,200.00	100.00)%
56550	RENT - PG& E	0.00	0.00	10,000.00	100.00)%
56650	RENT - SUDDENLINK	1,673.53	5,074.66	6,500.00	(21.93)%
56700	RENT - TOWN HALL	50.00	2,215.00	6,500.00	(65.92)%
57100	WATER SALES	0.00	180.92	0.00	0.00)%
	Total Revenue	35,843.91	337,667.83	841,950.00	(59.89)%

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
201 - GFAdmin
From 2/1/2019 Through 2/28/2019

		Current Month	Year to Date	Total Budget - Original	% of Budget
Expense					
60900	HONORARIUMS	200.00	1,600.00	3,500.00	54.29%
61000	EMPLOYEE GROSS WAGE	5,306.46	75,597.84	126,315.00	40.15%
61470	FRINGE BENEFITS	0.00	346.20	0.00	0.00%
65100	DEFERRED RETIREMENT	516.19	7,668.63	15,158.00	49.41%
65200	MEDICAL INSURANCE AND EXPENSE	1,417.51	9,352.57	25,940.00	63.95%
65250	Health Savings Program	16.63	350.54	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	0.00	10,943.18	4,737.00	(131.01)%
65500	EMPLOYEE MILEAGE REIMBURSEMENT	77.84	427.17	500.00	14.57%
65600	PAYROLL TAX	436.35	6,385.37	10,823.00	41.00%
65800	Grant Payroll Allocation	(27.79)	(6,920.35)	(5,500.00)	(25.82)%
68090	CRIME BOND	0.00	487.50	500.00	2.50%
68200	INSURANCE - LIABILITY	0.00	(5,584.18)	12,400.00	145.03%
68300	PROPERTY & CASUALTY	0.00	5,437.90	4,800.00	(13.29)%
71110	ATTORNEY-ADMINISTRATIVE TASKS	0.00	0.00	10,000.00	100.00%
71130	ATTORNEY-LITIGATION	0.00	0.00	10,000.00	100.00%
71210	CITY ENGINEER-ADMIN. TASKS	0.00	0.00	3,000.00	100.00%
71310	CITY PLANNER-ADMIN. TASKS	17,591.05	52,091.93	51,000.00	(2.14)%
71410	BLDG INSPECTOR-ADMIN TASKS	460.00	4,494.46	7,000.00	35.79%
71510	ACCOUNTANT-ADMIN TASKS	985.99	11,830.44	15,000.00	21.13%
71620	AUDITOR-FINANCIAL REPORTS	0.00	11,115.00	14,500.00	23.34%
72000	CHAMBER OF COMMERCE	0.00	0.00	15,000.00	100.00%
72100	BAD DEBTS	0.00	750.00	0.00	0.00%
75110	FINANCIAL ADVISOR/TECH SUPPORT	0.00	743.75	3,000.00	75.21%
75160	LIBRARY RENT & LOCAL CONTRIB.	0.00	500.00	500.00	0.00%
75170	RENT	750.00	6,000.00	9,000.00	33.33%
75180	UTILITIES	915.79	7,763.94	8,250.00	5.89%
75190	DUES & MEMBERSHIP	0.00	128.00	750.00	82.93%
75200	MUNICIPAL/UPDATE EXPENSE	0.00	3,945.74	4,000.00	1.36%
75220	OFFICE SUPPLIES & EXPENSE	459.44	2,592.99	6,500.00	60.11%
75240	BANK CHARGES	0.00	40.00	200.00	80.00%
75280	TRAINING / EDUCATION	0.00	0.00	1,000.00	100.00%
75300	CONTRACTED SERVICES	0.00	0.00	8,000.00	100.00%
75990	MISCELLANEOUS EXPENSE	0.00	0.00	500.00	100.00%
76110	TELEPHONE	191.34	1,353.32	1,800.00	24.82%
76130	CABLE & INTERNET SERVICE	215.88	1,723.06	3,500.00	50.77%
76150	TRAVEL	0.00	0.00	1,500.00	100.00%
78170	SECURITY SYSTEM	76.50	303.00	500.00	39.40%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	0.00	2,000.00	100.00%
Total Expense		29,589.18	211,468.00	375,673.00	43.71%

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
301 - Police
From 2/1/2019 Through 2/28/2019

		<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
	Expense				
61000	EMPLOYEE GROSS WAGE	134.00	3,142.68	5,656.00	44.44%
65100	DEFERRED RETIREMENT	8.04	283.59	679.00	58.23%
65200	MEDICAL INSURANCE AND EXPENSE	23.45	165.89	0.00	0.00%
65250	Health Savings Program	0.50	3.50	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	0.00	216.26	212.00	(2.01)%
65600	PAYROLL TAX	10.55	261.78	485.00	46.02%
75170	RENT	750.00	6,000.00	9,000.00	33.33%
75180	UTILITIES	178.31	1,105.18	2,000.00	44.74%
75220	OFFICE SUPPLIES & EXPENSE	0.00	0.00	500.00	100.00%
75300	CONTRACTED SERVICES	0.00	0.00	245,000.00	100.00%
75350	ANIMAL CONTROL	124.00	980.00	1,500.00	34.67%
75990	MISCELLANEOUS EXPENSE	0.00	0.00	250.00	100.00%
76110	TELEPHONE	91.62	731.04	1,200.00	39.08%
78170	SECURITY SYSTEM	0.00	454.50	0.00	0.00%
	Total Expense	<u>1,320.47</u>	<u>13,344.42</u>	<u>266,482.00</u>	<u>94.99%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
401 - Fire
From 2/1/2019 Through 2/28/2019

		<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
	Expense				
60900	HONORARIUMS	150.00	1,200.00	1,800.00	33.33%
75180	UTILITIES	0.00	330.43	550.00	39.92%
75190	DUES & MEMBERSHIP	0.00	144.00	250.00	42.40%
75280	TRAINING / EDUCATION	0.00	0.00	500.00	100.00%
75300	CONTRACTED SERVICES	0.00	0.00	2,500.00	100.00%
76110	TELEPHONE	98.83	933.35	1,000.00	6.67%
76140	RADIO & DISPATCH	0.00	0.00	900.00	100.00%
78140	VEHICLE FUEL & OIL	0.00	82.51	350.00	76.43%
78150	VEHICLE REPAIRS	0.00	158.57	2,500.00	93.66%
78160	BUILDING REPAIRS & MAINTENANCE	0.00	448.32	1,000.00	55.17%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	2,802.97	5,000.00	43.94%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	0.00	1,000.00	100.00%
	Total Expense	<u>248.83</u>	<u>6,100.15</u>	<u>17,350.00</u>	<u>64.84%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
501 - PW (Public Works)
From 2/1/2019 Through 2/28/2019

		Current Month	Year to Date	Total Budget - Original	% of Budget
	Expense				
61000	EMPLOYEE GROSS WAGE	5,620.72	56,368.42	93,517.00	39.72%
61250	OVERTIME	0.00	0.00	500.00	100.00%
65100	DEFERRED RETIREMENT	611.16	6,092.15	11,222.00	45.71%
65200	MEDICAL INSURANCE AND EXPENSE	3,186.34	24,664.28	44,584.00	44.68%
65250	Health Savings Program	19.23	1,032.64	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	0.00	3,577.08	3,507.00	(2.00)%
65500	EMPLOYEE MILEAGE REIMBURSEMENT	0.00	43.36	0.00	0.00%
65600	PAYROLL TAX	467.04	4,746.21	8,013.00	40.77%
65800	Grant Payroll Allocation	(4,890.16)	(49,746.35)	(75,500.00)	34.11%
71210	CITY ENGINEER-ADMIN. TASKS	4,162.00	9,893.75	10,000.00	1.06%
71250	CITY ENGINEER - PROJECT FEES	0.00	0.00	3,000.00	100.00%
75180	UTILITIES	0.00	10.13	0.00	0.00%
75200	MUNICIPAL/UPDATE EXPENSE	0.00	2,847.00	2,500.00	(13.88)%
75240	BANK CHARGES	0.00	10.00	0.00	0.00%
75300	CONTRACTED SERVICES	0.00	9,250.00	25,000.00	63.00%
75370	UNIFORMS/PERSONAL EQUIP.	0.00	286.40	450.00	36.36%
76110	TELEPHONE	0.00	175.68	0.00	0.00%
78100	STREET MAINT/REPAIR/SANITATION	0.00	8,976.75	3,000.00	(199.22)%
78120	STREET LIGHTING	429.01	3,026.72	4,500.00	32.74%
78130	TRAIL MAINTENANCE	600.00	1,094.46	3,500.00	68.73%
78140	VEHICLE FUEL & OIL	124.51	1,968.63	4,000.00	50.78%
78150	VEHICLE REPAIRS	0.00	224.01	2,500.00	91.04%
78160	BUILDING REPAIRS & MAINTENANCE	111.56	5,496.05	15,000.00	63.36%
78170	SECURITY SYSTEM	0.00	213.00	500.00	57.40%
78190	MATERIALS, SUPPLIES & EQUIPMEN	40.00	3,670.70	6,000.00	38.82%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	4,304.27	1,000.00	(330.43)%
	Total Expense	10,481.41	98,225.34	166,793.00	41.11%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
601 - Water
From 2/1/2019 Through 2/28/2019

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
Revenue					
53020	INTEREST INCOME	0.00	0.00	8,000.00	(100.00)%
53090	OTHER MISCELLANEOUS INCOME	0.00	270.00	2,000.00	(86.50)%
57100	WATER SALES	25,168.98	219,354.44	315,000.00	(30.36)%
57200	Water Sales - Wholesale	0.00	5,220.00	5,000.00	4.40%
57300	NEW WATER HOOK UPS	0.00	0.00	1,000.00	(100.00)%
57500	WATER A/R PENALTIES	506.44	1,842.99	1,000.00	84.30%
	Total Revenue	25,675.42	226,687.43	332,000.00	(31.72)%
Expense					
61000	EMPLOYEE GROSS WAGE	5,733.39	62,582.15	103,994.00	39.82%
61250	OVERTIME	0.00	0.00	501.00	100.00%
65100	DEFERRED RETIREMENT	602.46	6,582.20	12,479.00	47.25%
65200	MEDICAL INSURANCE AND EXPENSE	2,985.34	22,843.55	42,412.00	46.14%
65250	Health Savings Program	24.51	1,154.98	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	0.00	4,575.08	3,900.00	(17.31)%
65500	EMPLOYEE MILEAGE REIMBURSEMENT	0.00	44.47	0.00	0.00%
65600	PAYROLL TAX	475.78	5,114.60	8,910.00	42.60%
68090	CRIME BOND	0.00	262.50	300.00	12.50%
68200	INSURANCE - LIABILITY	0.00	6,363.70	6,650.00	4.31%
68300	PROPERTY & CASUALTY	0.00	2,416.05	2,625.00	7.96%
71110	ATTORNEY-ADMINISTRATIVE TASKS	0.00	0.00	1,000.00	100.00%
71210	CITY ENGINEER-ADMIN. TASKS	0.00	75.50	4,000.00	98.11%
71510	ACCOUNTANT-ADMIN TASKS	530.91	6,370.21	6,700.00	4.92%
71620	AUDITOR-FINANCIAL REPORTS	0.00	5,985.00	7,000.00	14.50%
72100	BAD DEBTS	0.00	499.22	350.00	(42.63)%
75180	UTILITIES	808.01	9,742.35	13,500.00	27.83%
75190	DUES & MEMBERSHIP	0.00	197.52	1,500.00	86.83%
75200	MUNICIPAL/UPDATE EXPENSE	0.00	1,985.00	0.00	0.00%
75220	OFFICE SUPPLIES & EXPENSE	105.00	1,873.00	3,000.00	37.57%
75240	BANK CHARGES	0.00	40.00	100.00	60.00%
75280	TRAINING / EDUCATION	0.00	402.53	1,000.00	59.75%
75300	CONTRACTED SERVICES	0.00	0.00	6,000.00	100.00%
76110	TELEPHONE	151.04	1,076.23	1,800.00	40.21%
76130	CABLE & INTERNET SERVICE	61.95	495.60	750.00	33.92%
76160	LICENSES & FEES	0.00	1,173.30	4,500.00	73.93%
78120	STREET LIGHTING	0.00	0.00	1,600.00	100.00%
78140	VEHICLE FUEL & OIL	32.09	462.39	1,500.00	69.17%
78150	VEHICLE REPAIRS	494.08	4,852.27	2,000.00	(142.61)%
78160	BUILDING REPAIRS & MAINTENANCE	0.00	205.75	1,000.00	79.42%
78170	SECURITY SYSTEM	76.50	229.50	500.00	54.10%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	1,272.12	6,000.00	78.80%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	6,919.03	1,000.00	(591.90)%
79100	WATER LAB FEES	435.68	3,082.68	4,000.00	22.93%
79120	WATER PLANT CHEMICALS	1,240.22	5,039.10	7,500.00	32.81%
79130	WATER LINE HOOK-UPS	0.00	438.09	1,000.00	56.19%
79150	WATER LINE REPAIR	0.00	64,818.52	68,000.00	4.68%
79160	WATER PLANT REPAIR	1,075.45	7,223.56	6,000.00	(20.39)%
	Total Expense	14,832.41	236,397.75	333,071.00	29.02%
	Net Income	10,843.01	(9,710.32)	(1,071.00)	806.66%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
701 - Cemetery
From 2/1/2019 Through 2/28/2019

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
53020	INTEREST INCOME	0.00	0.00	200.00	(100.00)%
58100	CEMETERY PLOT SALES	1,010.00	6,297.50	6,000.00	4.96%
	Total Revenue	1,010.00	6,297.50	6,200.00	1.57%
	Expense				
61000	EMPLOYEE GROSS WAGE	936.76	8,092.46	13,205.00	38.72%
65100	DEFERRED RETIREMENT	93.97	777.50	1,585.00	50.95%
65200	MEDICAL INSURANCE AND EXPENSE	354.57	2,587.60	5,747.00	54.97%
65250	Health Savings Program	3.44	252.27	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	0.00	504.96	495.00	(2.01)%
65500	EMPLOYEE MILEAGE REIMBURSEMENT	0.00	11.12	0.00	0.00%
65600	PAYROLL TAX	78.00	658.95	1,131.00	41.74%
75180	UTILITIES	45.23	361.84	750.00	51.75%
78170	SECURITY SYSTEM	106.50	106.50	0.00	0.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	300.00	500.00	40.00%
	Total Expense	1,618.47	13,653.20	23,413.00	41.69%
	Net Income	(608.47)	(7,355.70)	(17,213.00)	(57.27)%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
204 - IWM
From 2/1/2019 Through 2/28/2019

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
47650	RECYCLING REVENUE	0.00	0.00	10,500.00	(100.00)%
56150	FRANCHISE FEES	0.00	5,477.06	6,200.00	(11.66)%
	Total Revenue	0.00	5,477.06	16,700.00	(67.20)%
	Expense				
61000	EMPLOYEE GROSS WAGE	912.48	7,304.24	12,089.00	39.58%
65100	DEFERRED RETIREMENT	91.05	682.84	1,451.00	52.94%
65200	MEDICAL INSURANCE AND EXPENSE	315.75	2,296.19	5,348.00	57.06%
65250	Health Savings Program	3.19	228.57	0.00	0.00%
65300	WORKMEN'S COMP INSURANCE	0.00	458.97	450.00	(1.99)%
65500	EMPLOYEE MILEAGE REIMBURSEMENT	0.00	12.23	0.00	0.00%
65600	PAYROLL TAX	76.03	592.50	1,036.00	42.81%
75130	GARBAGE	0.00	0.00	500.00	100.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	0.00	1,200.00	100.00%
	Total Expense	1,398.50	11,575.54	22,074.00	47.56%
	Net Income	(1,398.50)	(6,098.48)	(5,374.00)	13.48%

(707) 839-3285

[illegible]



CONSENT AGENDA ITEM 2

SUPPORTING DOCUMENTATION FOLLOWS WITH: 3 PAGES

2. Law Enforcement Report March 2019

ACTIVITY REPORT
TRINIDAD
BY DEPUTY LUKE MATHIESON
03/01/2019 – 03/31/2019

- Regular patrols at Hidden Creek and the wood areas around Trinidad area to prevent homeless camps
- Conducted numerous vehicle investigations and citizen contacts.
- Worked with casino regarding ongoing issues and locating/arresting wanted persons.
- Conducted regular patrols for subject(s) sleeping outside of the library.
- Orange County Detectives contacted the Sheriff's Office, requesting assistance apprehending a male subject living off Quarry Road, the male subject had felony warrants for making terrorist threats towards public officials and claimed to shoot law enforcement. The subject was later apprehended without incident and transported to the jail.
- Investigated multiple 30.06 bullets located at Cher Ae Heights Casino with names scratched into the bullet's casing, no suspect information, investigation is on going.
- Conducted multiple traffic enforcement stops for various violations, two subjects were found to be driving without licenses, one other was driving with a suspended license, subjects were cited for their violations, and vehicles were impounded.
- Investigated a report of skeletal remains located at the north end of Big Lagoon spit, the remains were located on State Parks property but due to the suspicious circumstances the investigation was turned over to the Sheriff's Office, Coroner and Sheriff's Office Detectives later responded and investigated. The remains were collected by the Coroner's Office, investigation is on going and identification pending DNA analysis.
- Conducted a traffic stop at the corner of Main Street and Scenic Drive, male driver and female passenger had multiple warrants for their arrest, driver was also not licensed, methamphetamine and other drug paraphernalia were located inside the vehicle. Both subjects were booked into jail.
- Contacted a male subject standing out front of Murphy's Market, who appeared to be suffering from mental health issues. While attempting to provide services and resources the male took a fighting stance and attempted to strike me, the male was placed under arrest after a brief struggle, the male was taken to jail for fresh charges and for mental health services.
- Contacted a female adult on Westhaven Drive, at 6th Avenue, who was suffering from mental health issues, after an investigation it was determine the female was a danger to herself due to her mental health issues and was transported to Semp Virens for treatment.

**HUMBOLDT COUNTY SHERIFF'S OFFICE**

Page 1

Incident Search Results
City is trinidad or trin, Date Between 3/18/2019 and 3/24/2019

03/25/2019

Date	Inc #	Type	Time	Location	Dispositio
03/18/2019	1903180002	MP	00:33:58	3392 PATRICKS POINT DR	Unable to Locate
03/18/2019	1903180056	REPO	11:41:30	400 PATRICKS POINT DR	Clear Call Cad Documentation
03/18/2019	1903180163	PED	23:12:46	4150 PATRICKS POINT DR	Field Interview
03/18/2019	1903180166	FP	23:29:49	380 JANIS CT	Clear Call Cad Documentation
03/18/2019	1903180171	TPAT	23:58:01	.TRINIDAD	Public Assist
03/19/2019	1903190034	THREAT	09:36:12	190 STUMPTOWN RD	Not as Reported
03/19/2019	1903190068	INV	13:05:11	300 TRINITY ST	Report Taken
03/19/2019	1903190069	594	13:16:05	380 PATRICKS POINT DR	Report Taken
03/19/2019	1903190084	FU	14:27:49	300 TRINITY ST	Clear Call Cad Documentation
03/19/2019	1903190112	ANIMAL	18:27:20	199 N WESTHAVEN DR	Clear Call Cad Documentation
03/19/2019	1903190116	SHOTSH	18:41:02	170 SCENIC DR	Unable to Locate
03/19/2019	1903190119	SUSPC	18:51:07	1860 PATRICKS POINT DR	Gone On Arrival
03/19/2019	1903190145	TPAT	22:36:42	.TRINIDAD	Clear Call Cad Documentation
03/20/2019	1903200019	XFER	04:29:00	.SB STATE HWY 101	Xfer to CHP
03/20/2019	1903200037	XPAT	08:00:11	1146 DRIVER RD	Clear Call Cad Documentation
03/20/2019	1903200043	XPAT	08:40:11	380 PATRICKS POINT DR	Clear Call Cad Documentation
03/20/2019	1903200058	XFER	10:29:06	BIG LAGOON PARK RD/STATE	Xfer to CHP
03/20/2019	1903200077	459	11:53:21	1117 STAGECOACH RD	Public Assist
03/20/2019	1903200100	EVIC	13:38:00	51 MIDWAY DR	Good Service
03/20/2019	1903200116	TRF	15:21:05	S WESTHAVEN DR/8TH AVE	Warned
03/20/2019	1903200146	APS	19:01:56	659 S WESTHAVEN DR	Report Taken
03/21/2019	1903210001	XPAT	00:05:14	380 PATRICKS POINT DR	Clear Call Cad Documentation
03/21/2019	1903210031	XPAT	08:00:44	300 TRINITY ST	No Report
03/21/2019	1903210033	FU	08:00:44	300 TRINITY ST	Supplemental Taken
03/21/2019	1903210050	XFER	10:05:58	231 DRIFTWOOD LN	Xfer to Medical
03/21/2019	1903210056	487	10:33:30	(UNKNOWN ADDRESS)	Report Taken
03/21/2019	1903210110	TRF	15:51:13	SCENIC DR/MAIN ST	Warned
03/21/2019	1903210121	PED	16:27:19	389 MAIN ST	Arrest Made
03/21/2019	1903210150	NPROB	19:59:20	821 2ND AVE	Public Assist
03/21/2019	1903210156	ASSISTP	20:36:01	US HWY 101/JUST PAST BIG	Public Assist
03/21/2019	1903210175	459	23:17:12	824 SCENIC DR	Civil Problem
03/21/2019	1903210183	PC	23:48:49	380 PATRICKS POINT DR	Clear Call Cad Documentation
03/22/2019	1903220024	WELF	07:19:44	659 S WESTHAVEN DR	No Assistance Needed
03/22/2019	1903220041	XPAT	10:00:18	1 MAIN ST	Clear Call Cad Documentation
03/22/2019	1903220117	PC	20:55:50	199 N WESTHAVEN DR	Unable to Locate
03/22/2019	1903220133	459	22:26:36	380 PATRICKS POINT DR	Report Taken
03/23/2019	1903230040	XPAT	10:00:07	199 N WESTHAVEN DR	Clear Call Cad Documentation
03/23/2019	1903230110	SUSPP	20:09:13	S WESTHAVEN DR/6TH AVE	Unable to Locate
03/23/2019	1903230132	DUI	23:01:39	.TRINIDAD STATE BEACH	Xfer to CHP
03/24/2019	1903240023	FP	03:29:25	TRINIDAD ELEMENTARY SCHO	Public Assist
03/24/2019	1903240060	NPROB	11:18:13	727 BIG LAGOON PARK RD	Public Assist
03/24/2019	1903240069	INV	12:03:16	887 GALINDO ST	Public Assist

**HUMBOLDT COUNTY SHERIFF'S OFFICE**

Page 1

Incident Search Results

City is trinidad or trin, Date Between 3/25/2019 and 3/31/2019

04/02/2019

Date	Inc #	Type	Time	Location	Dispositio
03/25/2019	1903250030	647F	09:00:58	389 MAIN ST	Public Assist
03/25/2019	1903250061	WELF	12:20:54	100 RAVEN RIDGE RD	Clear Call Cad Documentation
03/25/2019	1903250119	459V	20:03:58	409 TRINITY ST	No Report
03/26/2019	1903260045	AWS	10:55:45	27 SCENIC DR	Arrest Made
03/26/2019	1903260051	WELF	11:31:28	(UNKNOWN ADDRESS)	Clear Call Cad Documentation
03/26/2019	1903260070	RABID	13:15:37	207 N WESTHAVEN DR	No Report
03/26/2019	1903260127	415	18:38:44	102 KAY-WIN LN	Verbal Domestic Violence Onl
03/26/2019	1903260133	XFER	19:02:21	27 SCENIC DR	Xfer to Medical
03/26/2019	1903260150	ASSISTA	21:29:50	1639 SCENIC DR	Agency Assist
03/27/2019	1903270005	488	01:50:53	27 SCENIC DR	Report Taken
03/27/2019	1903270024	XPAT	08:00:32	1146 DRIVER RD	Public Assist
03/27/2019	1903270035	33X	09:47:16	1550 PATRICKS POINT DR	Billable Alarm
03/27/2019	1903270085	TRF	13:46:14	400 TRINITY ST	Warned
03/27/2019	1903270092	VIN	14:04:50	1309 PATRICKS POINT DR	Referred To Other Agency
03/27/2019	1903270095	911H	14:43:06	199 N WESTHAVEN DR	Clear Call Cad Documentation
03/27/2019	1903270135	459	18:50:00	1860 PATRICKS POINT DR	Report Taken
03/28/2019	1903280001	XPAT	00:05:16	380 PATRICKS POINT DR	Clear Call Cad Documentation
03/28/2019	1903280038	XPAT	08:00:30	300 TRINITY ST	Clear Call Cad Documentation
03/28/2019	1903280044	UNW	08:27:22	27 SCENIC DR	Public Assist
03/28/2019	1903280104	TRF	14:52:15	27 SCENIC DR	Field Interview
03/29/2019	1903290037	UNW	09:46:07	SEA AROUND US	Report Taken
03/29/2019	1903290039	XPAT	10:00:06	1 MAIN ST	Clear Call Cad Documentation
03/30/2019	1903300019	SUSPC	03:15:42	389 MAIN ST	Not as Reported
03/30/2019	1903300042	XPAT	10:00:49	199 N WESTHAVEN DR	Clear Call Cad Documentation
03/30/2019	1903300104	XFER	18:22:00	889 S WESTHAVEN DR	Xfer to Medical
03/30/2019	1903300148	XFER	23:15:46	HIGHWAY 101 OFF RAMP/S W	Xfer to CHP
03/31/2019	1903310026	XFER	03:48:36	889 S WESTHAVEN DR	Xfer to Medical
03/31/2019	1903310042	UNW	09:17:55	357 MAIN ST	Field Interview



DISCUSSION AGENDA ITEM 1

SUPPORTING DOCUMENTATION FOLLOWS WITH: 1 PAGES

1. /Decision Regarding Status of Councilmember Jim Baker.

April 1, 2019

RECEIVED

APR 02 '19

CITY OF TRINIDAD

Steve Ladwig
Mayor, City of Trinidad
409 Trinity Street
Trinidad, CA 95570

Jim Baker
Trinidad City Council member
P.O. Box 834
Trinidad, CA 95570

Mayor Ladwig and members of the Trinidad City Council:

As you know, I have been on leave of absence from the Council for the past two months due to my wife's ongoing treatment for cancer. During that time, we have been better able to assess what the affect that process will have on my ability to serve on the City Council going forward.

Fortunately for us, her prognosis is excellent so far. However, her medical team has made it clear that the treatment will be ongoing for at least another year before the final results will be known. Since most of the physician appointments, ongoing testing and treatments are taking place out of the area and at unpredictable time intervals, I do not feel that I can in good conscience continue to serve on the Council because of inevitable and unpredictable scheduling conflicts with Council meetings and associated time obligations. Accordingly, I will be resigning my position as a Trinidad City Council member effective April 9, 2019.

It has been my great honor and pleasure to serve the citizens of Trinidad alongside all the present and former dedicated Council members with whom I have worked, as well as the hardworking employees of the City. As time allows I will continue to offer my opinions, and assistance as appropriate, regarding the important and challenging issues which continue to confront the City.

Respectfully,

A handwritten signature in black ink, appearing to read "Jim Baker", with a stylized flourish at the end.

Jim Baker, Trinidad City Council member



DISCUSSION AGENDA ITEM 2

SUPPORTING DOCUMENTATION FOLLOWS WITH: 3 PAGES

2. Discussion/Decision Regarding Resolution 2019-07: Establishing the Short-Term Rental (STR) Advisory Committee

DISCUSSION AGENDA ITEM

Wednesday, April 10, 2019

Item: Discussion/Decision regarding Resolution 2019-07; Establishing a Short-Term Rental (STR) Advisory Committee.

Background: At the regular meeting on November 14, 2019, the Council appointed members to the Short-Term Rental Advisory Committee. The STR Committee held its first meeting in late January and requested clarification from the Council on various process-related topics. After a lengthy discussion at the regular meeting on February 13, the Council suspended the Committee until a formal resolution was adopted that clarified the mission, expectations, and procedures that define how it would operate.

Councilmember West agreed to coordinate development of the draft resolution and bring it back for review and consideration.

Recommended Action: *Review, Discuss, modify, or adopt Resolution 2019-07 establishing a Short-Term Rental Advisory Committee.*

Attachments: *Draft Resolution 2019-07*

Trinidad City Hall
P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
707-677-0223

Steve Ladwig, Mayor
Gabriel Adams, City Clerk



RESOLUTION 2019 - 07

A RESOLUTION AUTHORIZING THE SHORT-TERM RENTAL (STR) ADVISORY COMMITTEE

WHEREAS, the City has an obligation to protect the village atmosphere for the citizens of Trinidad, to provide opportunity for STR residences, and enhance the positive experience of tourists; and

WHEREAS, STR owners and managers have an obligation to manage their property in a manner consistent with the residential neighborhood character, and therefore over the years the City developed a STR Ordinance to define the policies and procedures that regulate the STR residences in Trinidad; and

WHEREAS, the Council established the Short-Term Rental Advisory Committee in January 2019 to bring members with various viewpoints together to engage in dialog, facilitate public involvement in the STR process, and to make recommendations to the Council on various topics identified below; and

NOW, THEREFORE BE IT RESOLVED, the Trinidad City Council hereby adopts a Short-Term Rental Advisory Committee to hold public meetings in accordance with the Brown Act, and to operate within the framework as follows:

1. **PURPOSE:** The purpose of the Committee is to evaluate the Ordinance for its effectiveness relating to permitting, implementation, and analyze benefits to visitors as well as impacts of parking, noise, over-occupancy, gatherings, etc. that have been identified in the Ordinance, and assist the Council in resolving or making recommendations on such matters. Guidance and oversight will be provided by the City Manager.
2. **OBJECTIVES:** Committee objectives include, 1) provide a public forum at the end of the busy tourist season to solicit input from the community on issues or successes related to the implementation of the short-term rental regulations, 2) assist the City Manager in evaluating formal complaints received throughout the calendar year, 3) make balanced and informed recommendations to the City Council on ways to improve the Ordinance, or share ways in which the policies and procedures are being successfully implemented, and 4) report to the Council annually on the Committee meetings, activity, and recommendations.
3. **COMMITTEE MEMBERSHIP:** The STR Committee will consist of two members of the Trinidad community who are not STR owners or STR business representatives, two members of the Trinidad community who are STR owners or business representatives. These 4 members will be appointed by the City Council in open session based on letters of interest and public interviews. One neutral member of the Planning Commission will be recommended by the Commission and approved by the City Council to Chair the Committee.
4. **TERMS OF OFFICE:** Committee members will hold two-year terms, and the Planning Commissioner a one-year term that may be renewed at the recommendation of the Commission and approval of the City Council. Committee members serve at the pleasure of the City Council and may be removed from office by a majority vote of the Council.
5. **MEETING DATES:** The STR Committee will meet regularly on a quarterly basis, with one meeting being held in the fall in conjunction with the end of the busy tourist season. Additional special meetings may be added to the quarterly schedule, subject to the availability of all Committee members. Special meetings must be reviewed and approved by the City Manager or City Council.

6. **STAFF ASSISTANCE:** City Staff will provide agenda preparation, notification, and outreach assistance to the Committee. The STR Committee may choose a member of the Committee to record the meeting minutes, or request to have a City Staff member to provide the service.
7. **ETHICS CODE:** All members shall review, accept, and conduct themselves in a manner consistent with the values promoted in the City of Trinidad's Code of Ethics.

PASSED, APPROVED AND ADOPTED this 10th day of April, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Gabriel Adams
Trinidad City Clerk

Steve Ladwig
Mayor



DISCUSSION AGENDA ITEM 3

SUPPORTING DOCUMENTATION FOLLOWS WITH: 9 PAGES

3. Discussion/Decision Regarding Application Proposal for HCAOG Funds to Enhance Crosswalk Safety in the School Zone on Trinity Street.

DISCUSSION AGENDA ITEM

Wednesday, April 10, 2019

Item: Discussion/Decision regarding application for HCAOG Funding for an Enhanced Crosswalk on Trinity Street.

Summary: The Humboldt County Association of Governments (HCAOG) recently released a call for projects for their 2% TDA Bicycle & Pedestrian Program. The City has the opportunity to submit an application to request funding for the installation of an enhanced crosswalk system for the Trinity Street crosswalk in front of the Trinidad Union Elementary School. The system has been identified as a recommended improvement to enhance pedestrian visibility and safety at the crosswalk.

Background: In October 2018, the City was contacted by Katie Cavanagh, Superintendent/Principal of Trinidad Union Elementary School, who was concerned about potentially unsafe conditions along Trinity Street in front of the school. The City Engineer met with Ms. Cavanagh on 10/26/18 to discuss her concerns and observations, which were focused on school zone visibility, drop-off/pick-up areas, and the Trinity Street crosswalk. Following the meeting, the City Engineer developed a number of recommended improvements to increase school zone visibility, and enhance safety at the Trinity Street crosswalk in front of the school. Over the last several months, the City Public Works staff has worked to implement several of the recommended improvements, including: establishing no parking zones on all sides of the crosswalk, installation of in-roadway crosswalk signage, and trimming of street trees to improve visibility of school speed limit sign on Main Street.

In addition to the improvements already completed by the City, the City Engineer recommended enhancing the existing crosswalk with a Rapid Rectangular Flashing Beacon (RRFB) system. RRFBs are user-actuated flashing amber lights that supplement crosswalk warning signs. The RRFB system would be double-sided, wireless, solar powered, and user activated by push buttons.

On March 19, 2019, the HCAOG released a call for projects for their 2% TDA Bicycle & Pedestrian Program. With this program, the City has the opportunity to submit an application to request funding for the installation of the enhanced crosswalk system for the Trinity Street crosswalk in front of the Trinidad Union Elementary School.

The City would need to hire a contractor to procure and install the sign systems (including foundations, wiring & setup), which has estimated cost of approximately \$16,000.

Fiscal Impact:

The City would be responsible for any costs beyond what is funded by HCAOG. In addition, City staff time (including City Engineering fees) would be paid for directly by the City.

Schedule:

- HCAOG 2% Bicycle and Pedestrian TDA Call for Projects – Applications Due April 19, 2019.

Proposed Action:

1. Authorize staff to submit a request to HCAOG for the 2% Bicycle and Pedestrian TDA to fund an enhanced crosswalk system on the Trinity Street crosswalk in front of Trinidad Union Elementary School.
2. If awarded HCAOG's 2% Bicycle and Pedestrian TDA funding, then authorize the City Manager and staff to proceed with implementing the project.

Attachments:

1. 2% Bicycle & Pedestrian Fund Allocation Call for Projects
2. Draft Application for Funding



HCAOG

*Regional Transportation
Planning Agency*

611 I Street, Suite B
Eureka, CA 95501
707.444.8208
Fax: 707.444.8319
www.hcaog.net

RECEIVED

MAR 20 '19

CITY OF TRINIDAD

March 19, 2019

To: TDA Claimants
From: Marcella Clem, Executive Director

2% TDA Bicycle & Pedestrian Call for Projects

Pursuant to HCAOG's adopted Rules and Regulations (Rules) 2% of the available Transportation Development Act (TDA) Local Transportation Funds (LTF) is set aside for the exclusive use of pedestrians and bicyclists.

As stated in the Rules, 50% of the yearly allocation is reserved until a \$500,000 target is reached or used if an urgent regional priority comes up, and 50% is made available for project solicitation. To date a total of \$261,826.74 is in the reserve account and a total of \$52,829.35 is available for project solicitation.

Please submit project requests to HCAOG no later than Friday April 19, 2019. It is anticipated that project requests will be reviewed at the TAC's May 2, 2019 meeting.

Please contact Debbie Egger (debbie.egger@hcaog.net) if you have any questions.

Enclosures

April 3, 2019

Humboldt County Association of Governments
611 I Street, Suite B
Eureka CA 95501

Subject: City of Trinidad's request for the 2% set aside for Bicycle and Pedestrian Improvements per TDA Article 3

The City of Trinidad would like to be considered for funding available under the 2% Bicycle and Pedestrian Fund allocation. The City of Trinidad would like to request a total of \$16,000 to fund the installation of a rapid rectangular flashing beacon (RRFB) system at the mid-block crosswalk in front of the Trinidad Union Elementary School on Trinity Street.

Trinity Street is part of the City's primary transportation corridor, providing direct access from US 101 to the Trinidad Harbor. The route is heavily utilized by residents, visitors, businesses and tourists. The crosswalk directly serves not only the School, but also provides access for downtown businesses, the Trinidad Volunteer Fire Department, the Trinidad Town Hall and the public tennis court.

For several months, the City has been working closely with the Trinidad Union School District to identify and implement safety improvements with the goal of enhancing school zone visibility and safety for students. Working collaboratively with the School, the City has worked to implement safety improvements using a phased approach, with improvements being implemented as resources and funding allows. Since January 2019, several improvements have been made by the City, including extending no parking zones on all sides of the crosswalk, installation of in-roadway crosswalk signage, and trimming of street trees for improved visibility of school speed zone signage. Additional signage and striping improvements to the schools drop-off/pick-up area are also planned for the upcoming year. The installation of an enhanced crosswalk system would result in a significant safety enhancement to the area.

1. Matching Funds

Is the city willing to match its request of 50% or greater?

The City will continue to dedicate staff time and other resources towards implementing safety improvements on Trinity Street adjacent to the School. As previously mentioned, additional signage and striping improvements to the schools drop-off/pick-up area are planned for the upcoming year which will be paid for directly by the City.

For the proposed RRFB installation that the 2% set aside would fund, the City's match will come in the form of staff time and consultant time required to develop the design, secure a contractor, and oversee construction.

2. Safety

Will the proposed project affect safety at existing facilities or improve safety by building new facilities?

The proposed project involves the addition of two school crossing signs with RRFBs. These signs are planned to be placed at either end of an existing mid-block crosswalk on Trinity Street in front of the Trinidad Union Elementary School. The existing crosswalk has been identified by school administrators as a safety concern and potential hazard to students and parents crossing during pick-up and drop-off hours. The City has already made efforts to increase the safety and visibility of this crosswalk with the addition of bulb-out curb ramps, restricted on-street parking, and the installation of in-roadway crosswalk signs. The addition of the two proposed RRFBs would further increase the safety of the existing facility by providing a much higher visibility indicator to alert drivers to pedestrians, especially school-aged children.

3. Project Readiness

Is the project ready for construction or implementation in the next fiscal year?

Because the project is limited to the installation of signs and wireless, solar powered RRFB's on new poles, the project can be implemented on an accelerated schedule. The City anticipates needing approximately 90 days to complete the design, secure a contractor, and complete construction.

4. Special Considerations

As described in a letter written to City officials by the Principal/Superintendent of Trinidad Union Elementary School, Katie Kavanagh, the crosswalk that is the focus of the proposed project is a safety concern during student pick-up and drop-off hours. This concern is surely shared by local parents who opt to drive students to the campus rather than allowing them to walk to school from nearby residences when of an appropriate age to do so. The addition of RRFBs to the crosswalk would aid in increasing the public's confidence in safe pedestrian routes to Trinidad Union Elementary School and decrease the need for automobile commutes to the campus. This will not only reduce vehicle miles traveled (VMT), but also result in health benefits to more active students and reduced fuel emissions.

5. Maintenance of Project

The City will provide all maintenance of the project components. City Public Works staff will regularly inspect the signs systems and conduct all maintenance suggested or required by the manufacturer.

6. Connectivity

Will the proposed project close a missing link in an existing local or regional bike or pedestrian plan? If requesting funds for maintenance of a regional facility, was the facility considered a missing link in a regional plan?

The project is part of the City's ongoing efforts to create a safe and continuous accessible pedestrian route through central Trinidad and focuses on enhancing the safety of arguably the most utilized crosswalk in Trinidad on the most utilized transportation corridor in town. Enhancing the existing crosswalk with RRFBs would improve safety and create a more accessible facility for pedestrians in downtown Trinidad along Trinity Street. The existing crosswalk is perceived by some as a safety gap in the existing pedestrian network.

7. Regional Significance

Is the proposed project regionally significant?

As previously described, the proposed project is located on Trinity Street, which is part of the City's primary transportation corridor and truck route, providing direct access from US 101 to the Trinidad Harbor. The corridor is heavily utilized by residents, visitors, businesses and tourists, which can result in conflicts and potentially unsafe conditions for pedestrians at the crosswalk. The crosswalk is vitally important to the Trinidad Union Elementary School as it is the only crosswalk on Trinity Street within 650 feet of the School.

8. Traffic Generators

Will the proposed project serve major bicycle or pedestrian traffic generators such as schools, libraries, work sites, downtown areas, retail centers, transit nodes?

The proposed project is located at a crosswalk that is directly in front of Trinidad Union Elementary School and crosses Trinity Street which serves the downtown area of Trinidad. The eight hundred and fifty foot stretch of Trinity Street for which the crosswalk of concern allows safe passage serves several key facilities and businesses. In addition to Trinidad Union Elementary School these include Trinidad Town Hall, Trinidad Volunteer Fire Department, Trinidad Police Department, several restaurants, a church, an art gallery, multiple residences, and a bed and breakfast. The northern end of Trinity Street connects to a parking lot via a short walk on Stagecoach Road and State Park Road from which visitors and local residents embark on hiking trails at Trinidad State Beach. The southern end of Trinity Street intersects Edwards Street, which is often visited by tourists as it provides scenic views of Trinidad Harbor. The proposed project would increase the safety of all pedestrian users on Trinity Street who access these pedestrian traffic generators by providing enhanced crosswalk and pedestrian visibility.

9. Multi-Modal Interface

How will the project encourage multi-modal travel?

The Redwood Transit System (RTS) bus line has its northernmost stop in Trinidad, approximately 900 feet from the proposed project location. Increased safety at the crosswalk would encourage and support multi-modal travel to and from downtown Trinidad by creating a safer and more comfortable pedestrian environment. The improvements will also provide for improved access (first and last mile) for pedestrians across Trinidad.

10. Supplemental Information

- Trinidad Elementary School – Signage and Striping Improvements
- Letters from Trinidad Union School District



TRINIDAD UNION SCHOOL DISTRICT

KATIE CAVANAGH, SUPERINTENDENT/PRINCIPAL

P.O. Box 3030, Trinidad, CA 95570 • (707) 677-3631

Fax: (707) 677-0954

kcavanagh@trinidadusd.net

RECEIVED

MAR 21 '19

CITY OF TRINIDAD

Dear City of Trinidad Elected Officials and its Governing Board,

I am writing today as a representative of Trinidad school in the interest of the student and families who are part of our community. As the Superintendent/Principal of Trinidad School I am becoming familiar with the protocols and processes which help to keep our students safe. I have unfortunately witnessed many situations in which cars are driving quickly and pedestrian safety while crossing the street is in jeopardy.

To address these concerns, I have made it my practice to frequently supervise pick-up and drop off in front of the school. All pick up and drop off is properly supervised by school personnel and we have purchased additional cones for the street crossing. We are also provided with the support of the Trinidad Rancheria in facilitating safe street crossing during our morning rush and later afternoon pick up.

Unfortunately, during these and other times that children are arriving to and leaving from school I have witnessed some very scary close calls. Often while students are crossing the street there are several cars both parked and driving through town. There is often confusion for pedestrians and vehicles as people are getting in and out of cars parked in our loading zone and community members and visitors are driving through town. Often times vehicles are failing to drive at a cautious speed during these times.

It is my hope that the City of Trinidad will take interest in finding long-term solutions to ensure the safety of our students and community members in crossing the street safely.

Sincerely,

Katie Cavanagh, M.A. NCSP
Superintendent/Principal
Trinidad Union Elementary School



Trinidad Union School District

P.O. Box 3030, 300 Trinity Street, Trinidad, CA 95570

Telephone: (707) 677-3631 Fax: (707) 677-0954 trinidad@nohum.k12.ca.us

Katie Cavanagh ~ Superintendent/Principal

Dear City of Trinidad Elected Officials and its Governing Board,

I am writing today as a representative of Trinidad school in the interest of the student and families who are part of our community. As the new Superintendent of Trinidad School I am becoming familiar with the protocols and processes which help to keep our students safe. During my preliminary assessment of our grounds, practices, and physical location I have some concerns. To address these concerns I have made it my practice to frequently supervise pick-up and drop off in front of the school. In addition I have asked that all pick up and drop off be properly supervised by school personnel. We are also provided with the support of the Trinidad Rancheria in facilitating safe street crossing during our morning rush and later afternoon pick up. Unfortunately, during the times that children are arriving to and leaving school I have witnessed some very scary close calls. Often while students are entering or exiting school there are several cars both parked and driving through town. There is often confusion for pedestrians and vehicles as people are getting in and out of cars parked in our loading zone. I have also witnessed several visitors and community members failing to drive at a cautious speed during these times.

To support safety of the students specifically during these times we have implemented new protocols which increase supervision of students as well as physically impede the students from being released into the general public without a supervising adult. While the resources of staff time and education of students and parents has been helpful I continue to believe that we have room for improvement.

It is my understanding that several years ago the City specifically addressed these concerns with new signs, updated sidewalks, and updated crossing areas among other improvements. While there is no doubt that these improvements have been invaluable in supporting the safety of students and families, I believe that this very important topic warrants further attention.

It is my hope that Trinidad School and the City of Trinidad could work together to discuss potential short and long-term solutions to ensure the safety of our students and community members.

Sincerely,

Katie Cavanagh, M.A. NCSP

Superintendent/Principal

Trinidad Union Elementary School



DISCUSSION AGENDA ITEM 4

SUPPORTING DOCUMENTATION FOLLOWS WITH: 4 PAGES

4. Adopt Resolution 2019-06; Adopting a List of Projects for Fiscal Year 2019/2020 Funded by SB 1, The Road and Repair Accountability Act of 2017

CONSENT AGENDA ITEM

Wednesday, April 10, 2019

Item: Adopt Resolution No. 2019-06, Adopting a List of Projects for Fiscal Year 2019/2020 Funded by SB 1: The Road Repair and Accountability Act of 2017.

Summary: The City is required to adopt a resolution designating projects during fiscal year 2019/2020 which will be funded by SB 1: The Road Repair and Accountability Act.

Discussion: The City of Trinidad will receive an estimated \$5,820.00 in Road Maintenance and Rehabilitation Account (RMRA) funding in Fiscal Year 2019-20 from SB 1. City Public Works staff worked with the City Engineer to identify roadway rehabilitation projects to be completed this calendar year, which can be funded in part by the City's RMRA share. The fiscal year 2019/2020 list of projects planned to be funded with RMRA SB 1 revenues is as follows:

Name	Locations	Description	Estimated Useful Life	Anticipated Project Schedule
2019 Trinidad Pavement Rehabilitation	Parker Street, Hector Street, Edwards Street, Galindo Street	Pavement digouts, slurry seal, pavements markings and striping	10 Years	May 2019 – Sep 2019

Fiscal Impact: Adoption of the Resolution will allow for RMRA funding to be used for roadway rehabilitation within the City of Trinidad.

Proposed Action:

1. Council adopt Resolution No. 2019-06, a resolution of the City Council of the City of Trinidad incorporating a list of projects for fiscal year 2019/2020 to be funded by SB 1: The Road Repair and Accountability Act.
2. Authorize staff to proceed with implementation of the project.

Attachments:

1. FY 19.20 SB 1 Project List Resolution

Trinidad City Hall

P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
707-677-0223

Steve Ladwig, Mayor
Gabriel Adams, City Clerk



RESOLUTION 2019-06

**RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2019-20 FUNDED BY
SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City of Trinidad must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive an estimated \$5,820.00 in RMRA funding in Fiscal Year 2019-20 from SB 1; and

WHEREAS, this is the third year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City Public Works staff and the City Engineer have reviewed and concur with the proposed SB 1 project list; and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate four streets/roads throughout the City this year; and

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City streets and roads are in an "good" condition and this revenue will help us maintain the overall quality of our road system; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the Trinidad City Council, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following list of proposed projects will be funded in-part or solely with fiscal year 2019-20 Road Maintenance and Rehabilitation Account revenues:

Name	Locations	Description	Estimated Useful Life	Anticipated Project Schedule
2019 Trinidad Pavement Rehabilitation	Parker Street, Hector Street, Edwards Street, Galindo Street	Pavement digouts, slurry seal, pavements markings and striping	10 Years	May 2019 – Sep 2019

PASSED AND ADOPTED by the Trinidad City Council, State of California this 10th day of April, 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Gabriel Adams
Trinidad City Clerk

Steve Ladwig
Mayor

Mr. Kevin Carter
Deputy Director of Public Works
City of Fortuna
180 Dinsmore Drive
Fortuna, CA 95540

Dear Mr. Carter:

This letter serves to document our verbal agreement with City of Fortuna staff regarding the City of Trinidad's participation in the above referenced project. The City has set aside \$ 30,000.00 to be used for pavement sealing work within the City's right-of-way, particularly along **Parker Street, Hector Street, Edwards Street, and Galindo Street** in the City of Trinidad.

As items of work are completed as shown on the summary, the City of Fortuna will invoice the City of Trinidad for the completed work. The City of Fortuna agrees to provide a detailed description of all work completed with each invoice. Only completed work items will be paid for by the City of Trinidad. Invoicing should be sent to:

City of Trinidad
P.O. Box 409
Trinidad, CA 95570
Attention: Gabe Adams

In accordance with our verbal agreement, the City of Trinidad portion of this project will not exceed the bid items as listed in the summary. The City will pay for actual costs incurred up to the bid summary totals.

Please respond indicating that you concur with this understanding.

Sincerely,

Eli Naffah
City Manager



DISCUSSION AGENDA ITEM 5

SUPPORTING DOCUMENTATION FOLLOWS WITH: 1 PAGES

5. Adopt Resolution 2019-08; In Support of the Local Dungeness Crab Fishing Industry

Trinidad City Hall
P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
707-677-0223

Steve Ladwig, Mayor
Gabriel Adams, City Clerk



RESOLUTION 2019-08

A RESOLUTION IN SUPPORT OF THE LOCAL DUNGENESS CRAB FISHING INDUSTRY

WHEREAS, the Dungeness Crab Fishery is a sustainable fishery, and

WHEREAS, local fishermen are the frontline of adaptive fisheries management with a history of protecting the marine environment, and

WHEREAS, Dungeness Crab is a local source of sustainable seafood, and

WHEREAS, Seafood insecurity is the elimination of a local sustainable source of seafood, and

WHEREAS, the abrupt and early closure of Dungeness crab season creates economic devastation as well as seafood insecurity in our area, and

WHEREAS, economic devastation of our fishing fleet will have a trickle-down effect locally to our fragile economy, and

WHEREAS, local seafood insecurity forces consumers to consume more imported seafood from unsustainable sources, and

WHEREAS, we can work together to protect the fisherman, the Dungeness crab fishery, our economy, and the marine ecosystem simultaneously, and

NOW, THEREFORE BE IT RESOLVED, that the elimination and abrupt closure of the sustainable Dungeness crab fishery is unacceptable and elimination of a local source of sustainable seafood is unwarranted, and we will work together with our fishing community and legislators to protect our fishing economy, marine mammals, and the ocean habitats.

PASSED, APPROVED AND ADOPTED this 10th day of April, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Gabriel Adams
Trinidad City Clerk

Steve Ladwig
Mayor